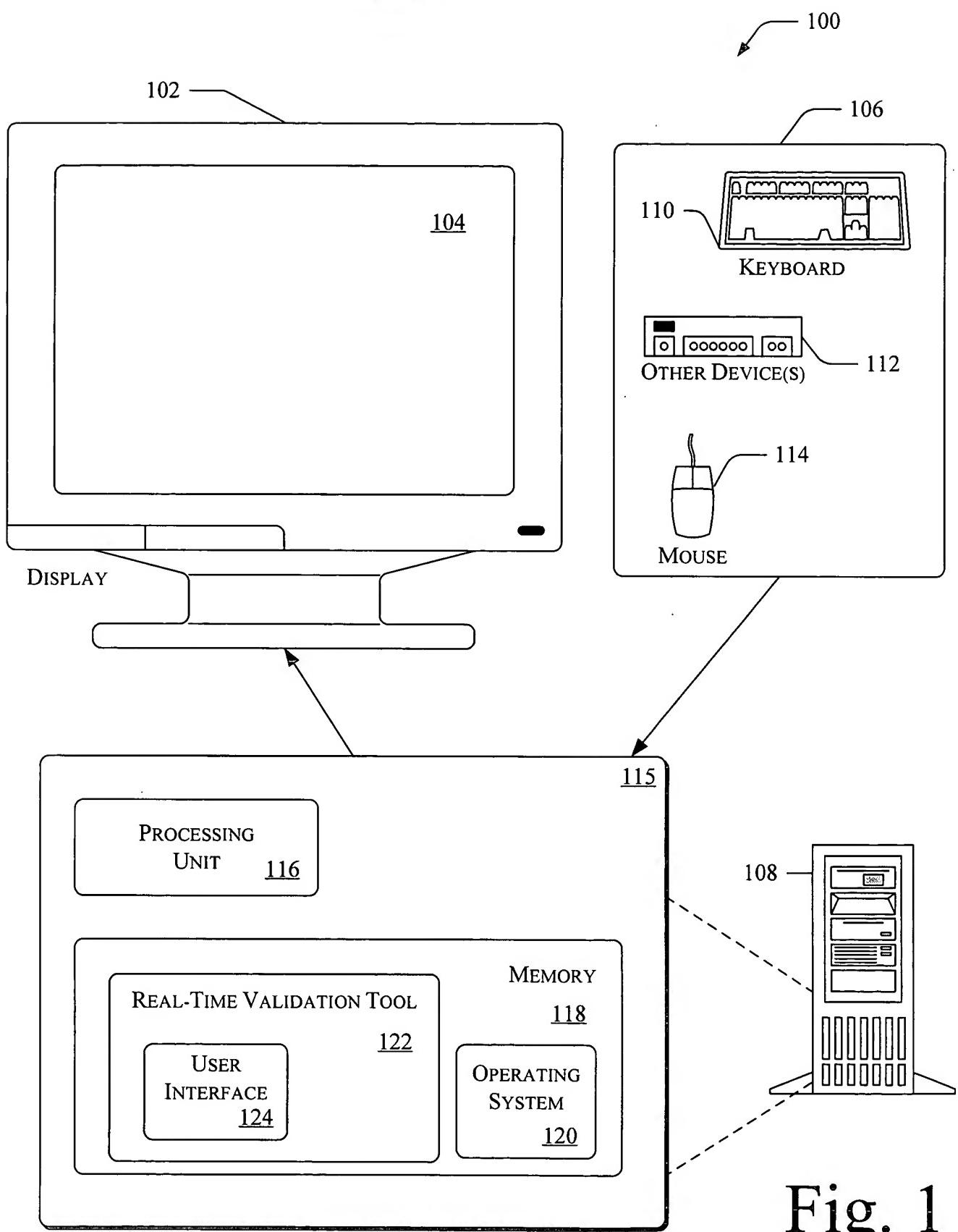
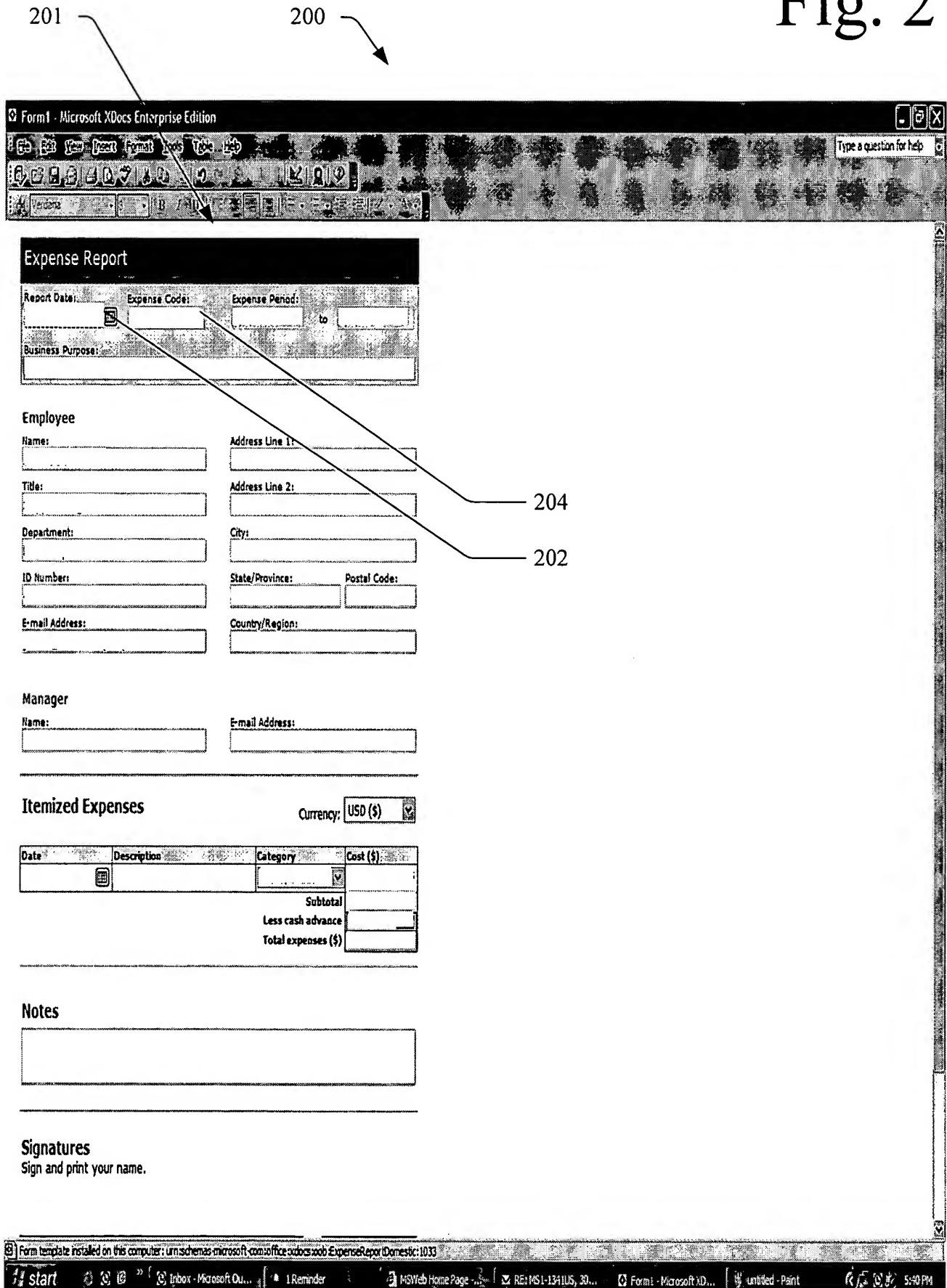


lee&hayes



lee & hayes

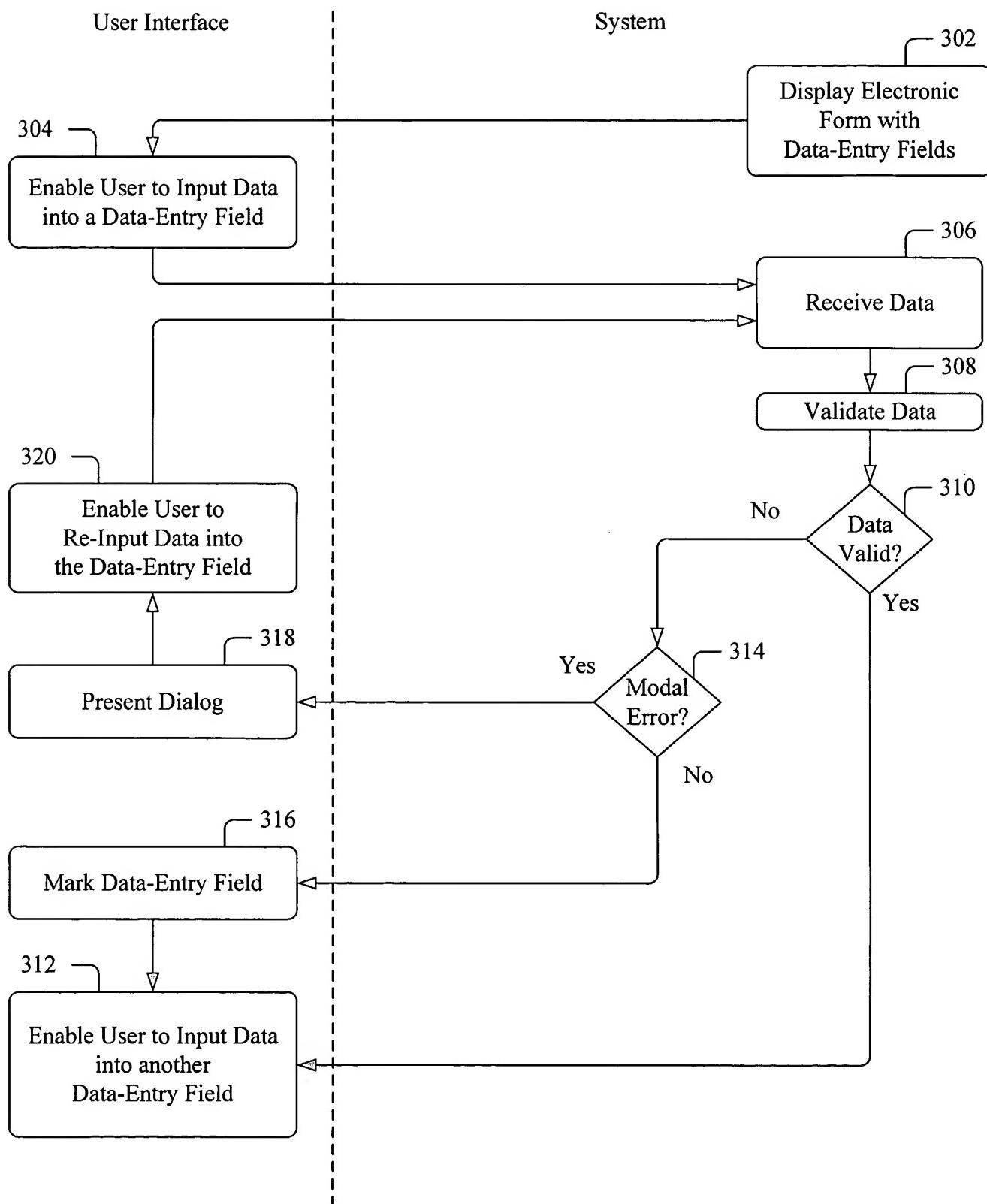
Fig. 2



lee@hayes

300

Fig. 3



lee&hayes

201

Fig. 4

Form1 - Microsoft XDocs Enterprise Edition

Type a question for help

Expense Report

Report Date: 1/27/2003 Expense Code: Expense Period:

Business Purpose:

Employee

Name: Address Line 1:
Title: Address Line 2:
Department: City:
ID Number: State/Province: Postal Code:
E-mail Address: Country/Region:

Manager

Name: E-mail Address:

Itemized Expenses

Currency: USD (\$)

Date	Description	Category	Cost (\$)
			Subtotal
			Less cash advance
			Total expenses (\$)

Notes

Signatures
Sign and print your name.

Form template installed on this computer: um:schemas-microsoft-com:office:odocs-1033

start Inbox - Microsoft Out... 1 Reminder MSWeb Home Page ... RE:MS1-1698US, 30... Form1 - Microsoft X... untitled - Paint 3:49 PM

lee&hayes

Fig. 5

201

Form1 - Microsoft XDocs Enterprise Edition

File Edit View Insert Form Tools Help

Type a question for help

Expense Report

Report Date: 5/27/2003 Expense Code: Expense Period: from to

Business Purpose:

Employee

Name: Address Line 1:

Title: Address Line 2:

Department: City:

ID Number: State/Province: Postal Code:

E-mail Address: Country/Region:

Manager

Name: E-mail Address:

Itemized Expenses

Currency: USD (\$)

Date	Description	Category	Cost (\$)
			Subtotal
			Less cash advance
			Total expenses (\$)

Notes

Signatures

Sign and print your name.

Form template installed on this computer: urn:schemas-microsoft-com:office:adox:odc:ExpenseReportDomestic:1033

start C: RE:MS1-1698US, 30... Form1 - Microsoft X... unitled - Paint 5:40 PM

lee&hayes

Fig. 6

201

Expense Report

Report Date: 1/27/2003 Expense Code: Expense Period: 2/3/2003 to 2/3/2003

The report date occurs before the end of the expense period.
EVA error description...

Cut Copy Paste

Address Line 1: _____
Address Line 2: _____
City: _____
State/Province: _____ Postal Code: _____
Country/Region: _____

Title: _____
Department: _____
ID Number: _____
E-mail Address: _____

Manager
Name: _____ E-mail Address: _____

Itemized Expenses
Currency: USD (\$)

Date	Description	Category	Cost (\$)
Subtotal			
Less cash advance			
Total expenses (\$)			

Notes

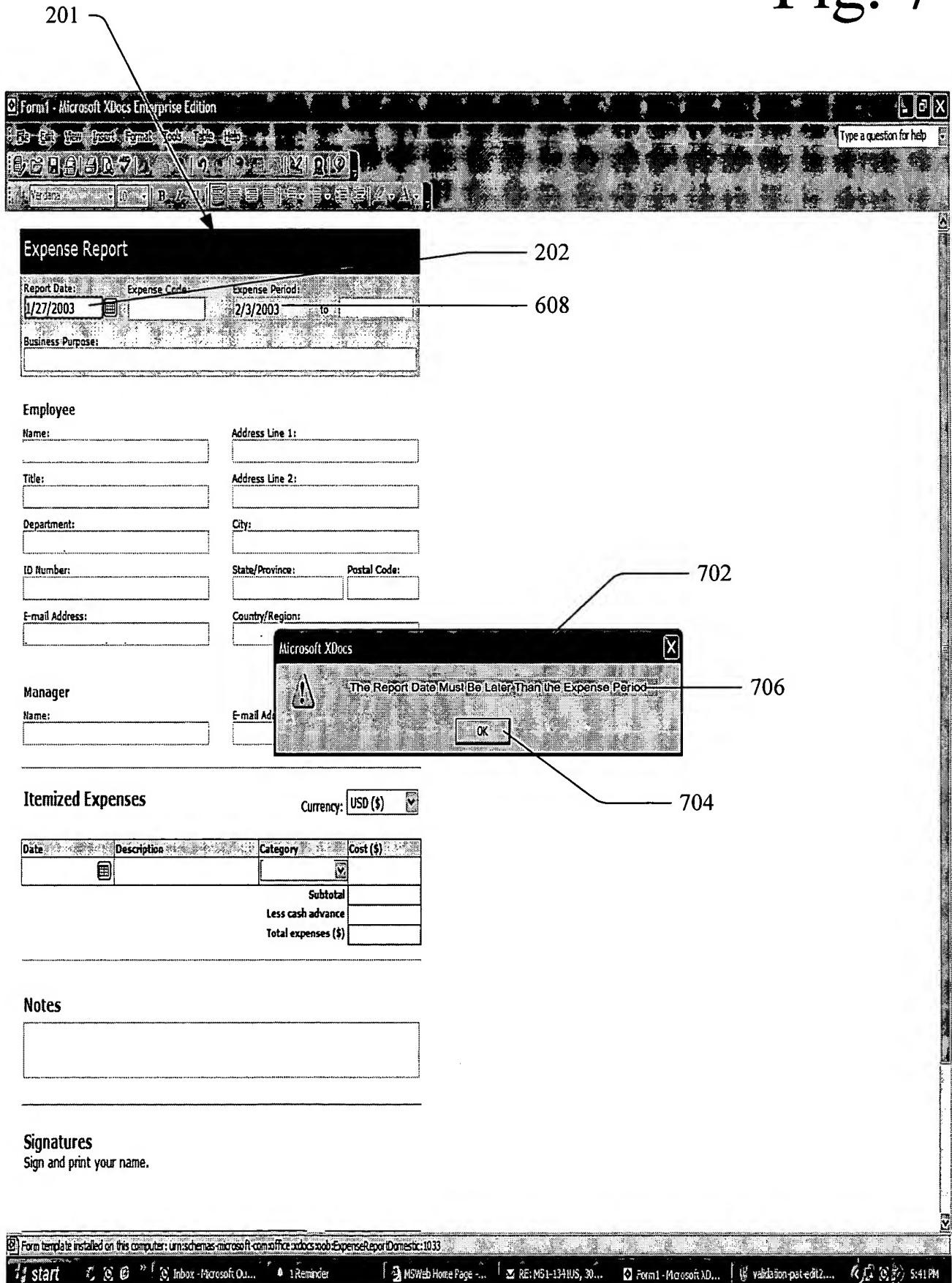
Signatures
Sign and print your name.

Form template installed on this computer: urn:schemas:microsoft:office:xdocs:web:ExpenseReportDomestic:1033

start C E O " " C Inbox - Microsoft Outlook 1 Reminder NSWeb Home Page ... RE:MS1-1341US, 30... Form1 - Microsoft XD... validation-patedit1... 5:41 PM

lee & hayes

Fig. 7



lee&hayes

Fig. 8

201

Expense Report

Report Date:	Expense Code:	Expense Period:
1/27/2003	147001	1/13/2003 to 1/13/2003
Business Purpose: XML Conference Attendance		

Employee

Name:	Address Line 1:	
John Doe		
Title:	Address Line 2:	
Support Engineer		
Department:	City:	
PC Setup		
ID Number:	State/Province:	Postal Code:
42999		
E-mail Address:	Country/Region:	
john.doe@somecompany.com		

Manager

Name:

Itemized Expenses

Currency: USD (\$)

Date	Description	Category	Cost (\$)
1/13/2003	airfare	Transportation	0.00
		Subtotal	0.00
		Less cash advance	0.00
		Total expenses (\$)	0.00

Notes

Signatures
Sign and print your name.

802

806

808

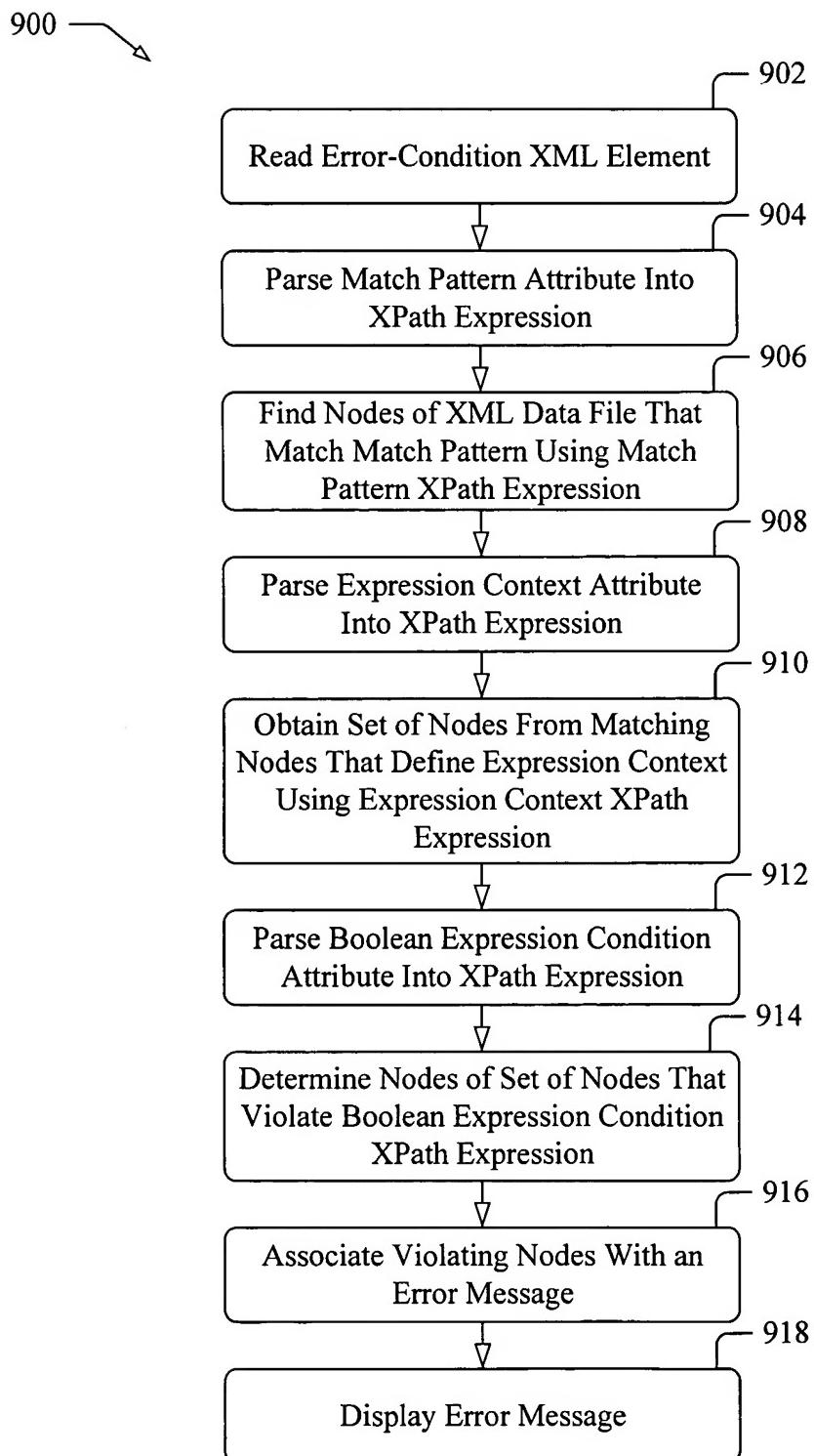
804

Form template installed on this computer: urn:schemas:microsoft-com:office:stock:work:ExpenseReportDomestic:1033

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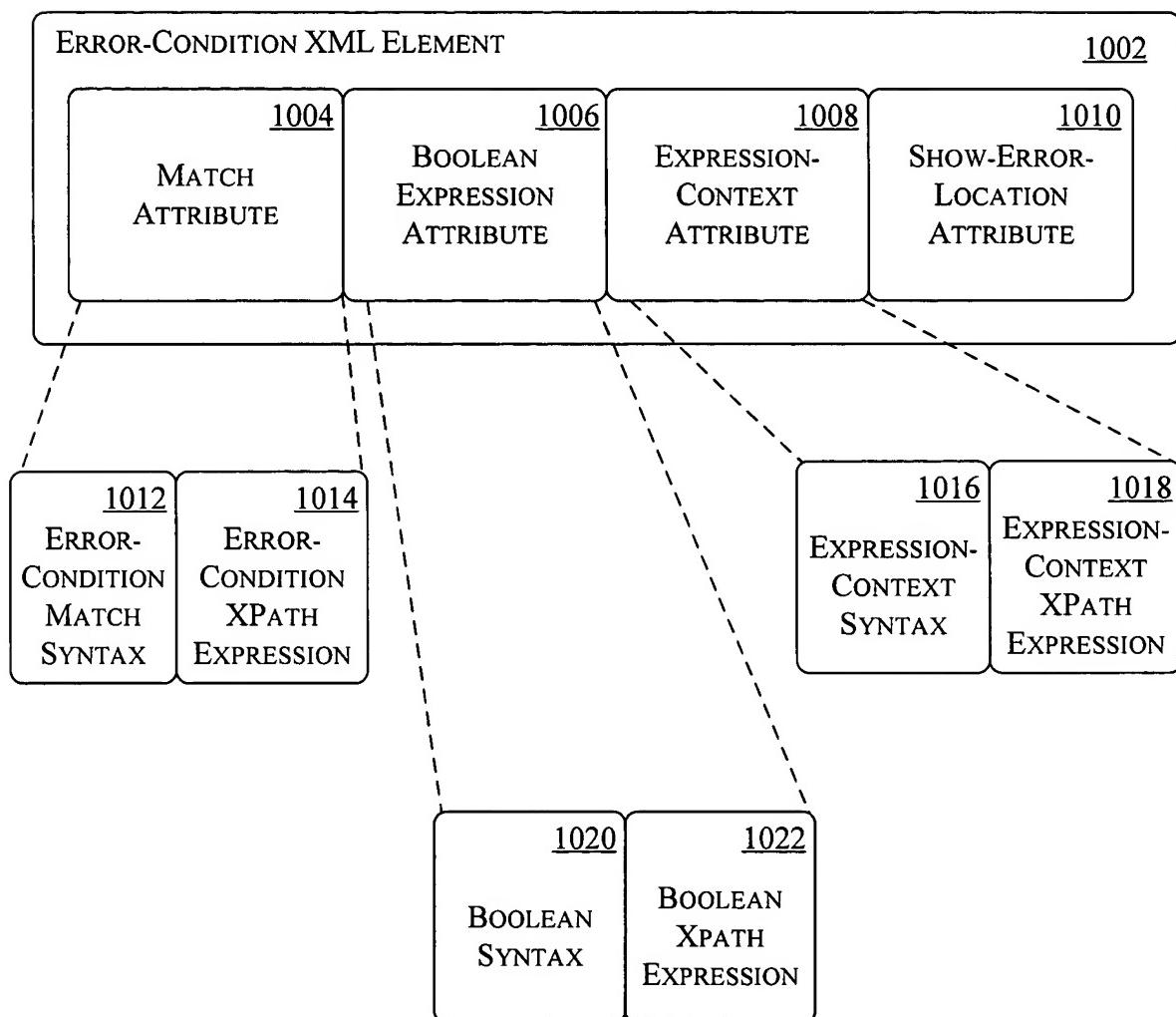
lee&hayes

Fig. 9



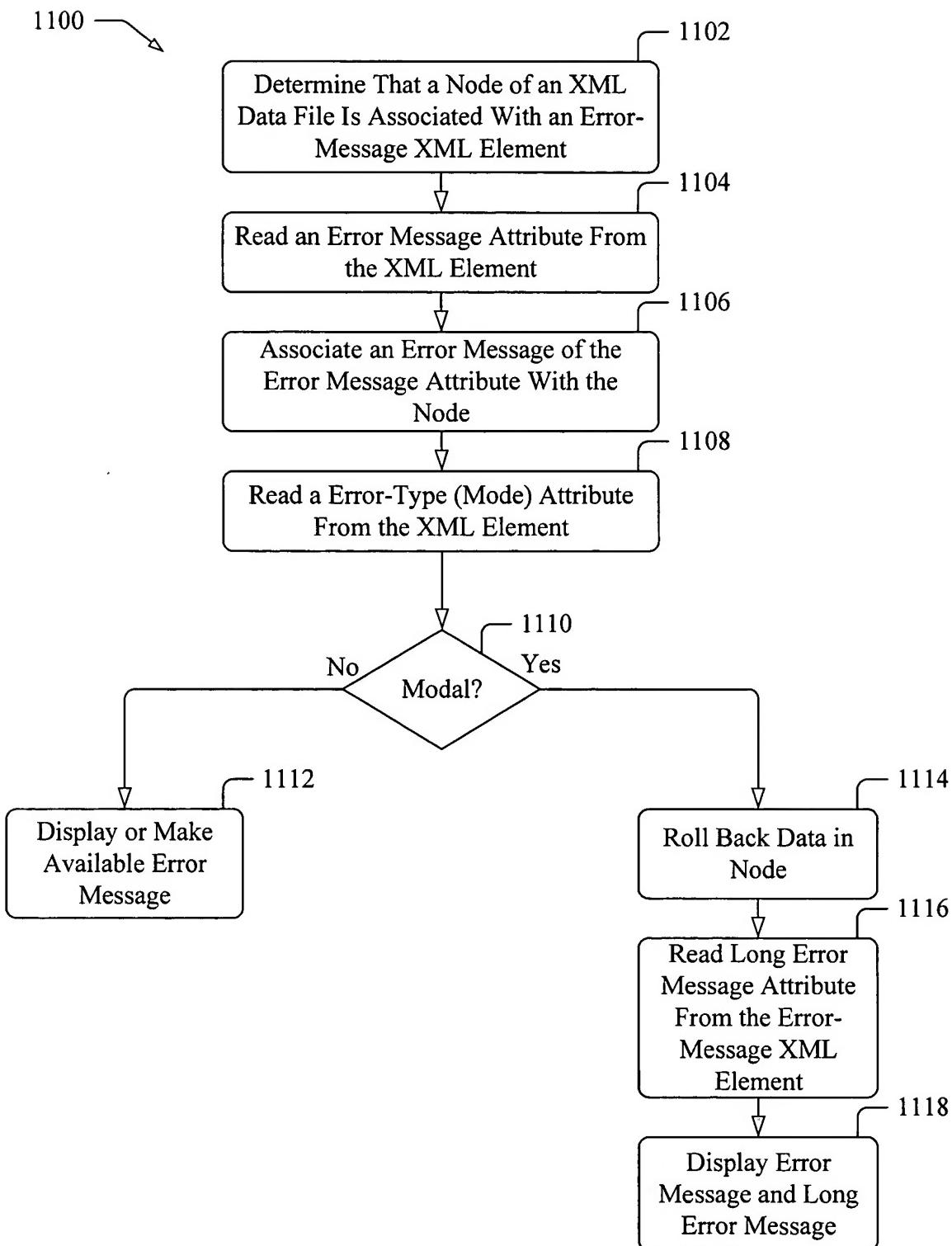
lee&hayes

Fig. 10



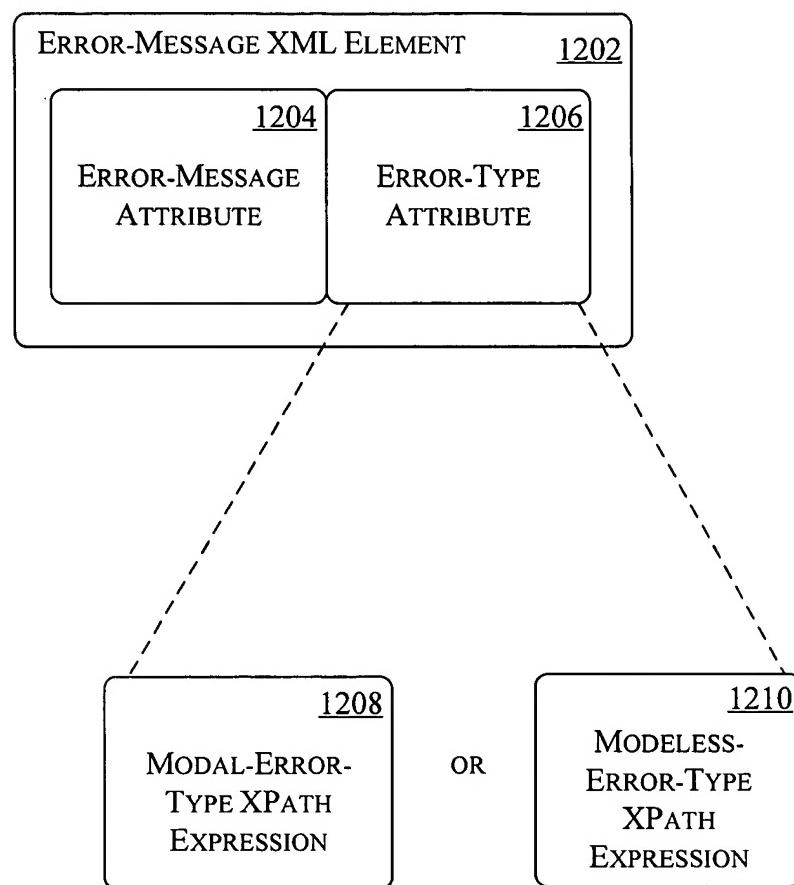
lee@hayes

Fig. 11



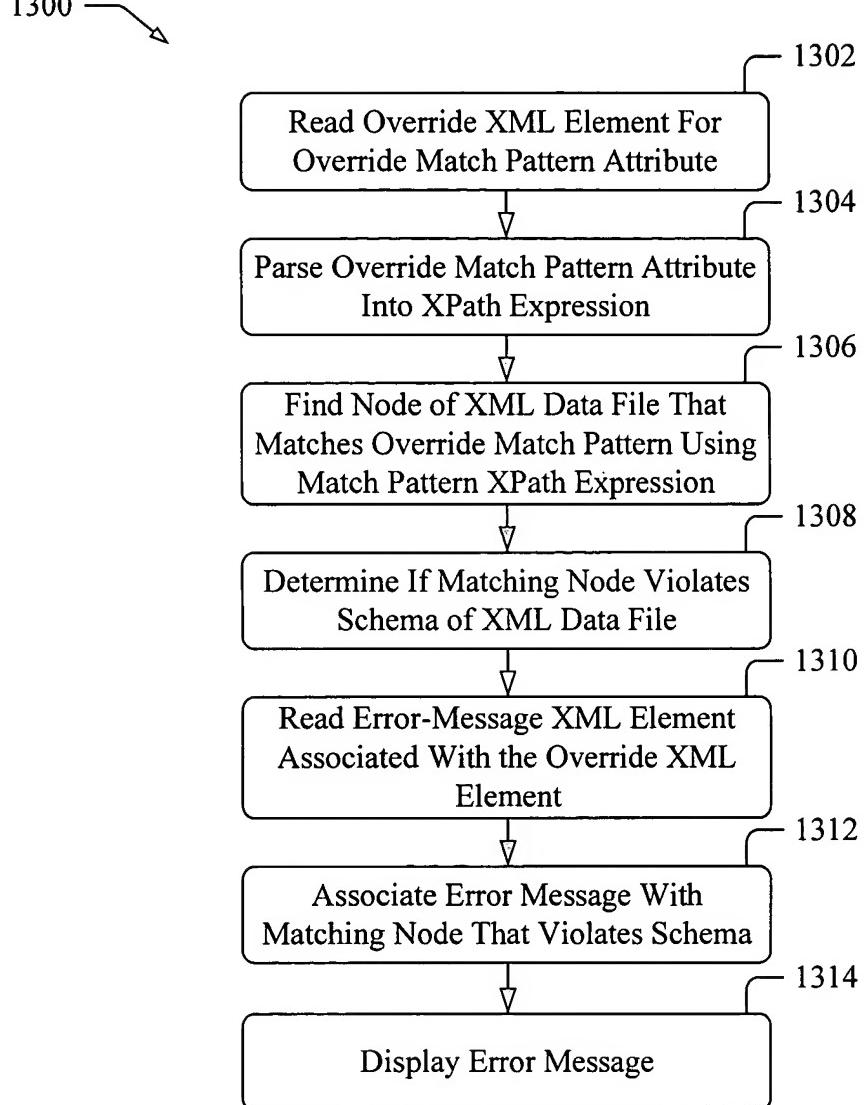
lee@hayes

Fig. 12



lee@hayes

Fig. 13



lee&hayes

Fig. 14

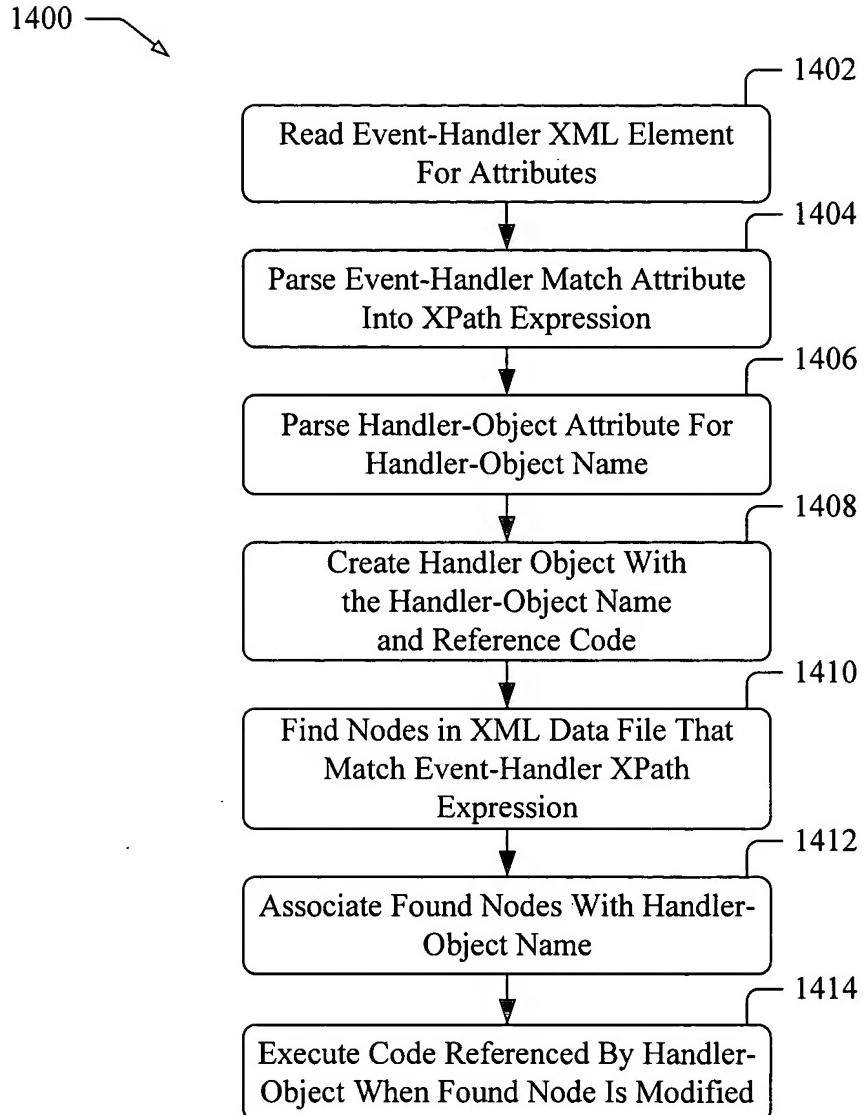
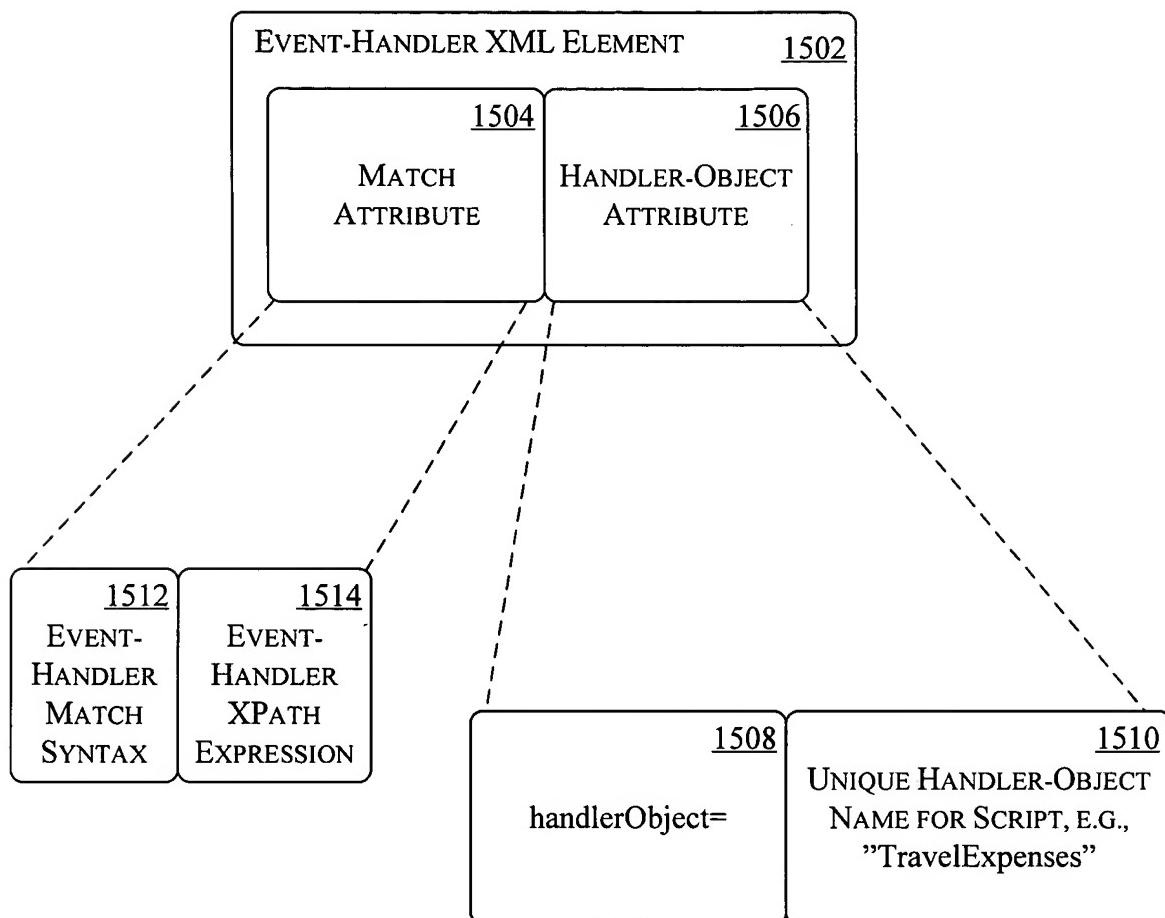
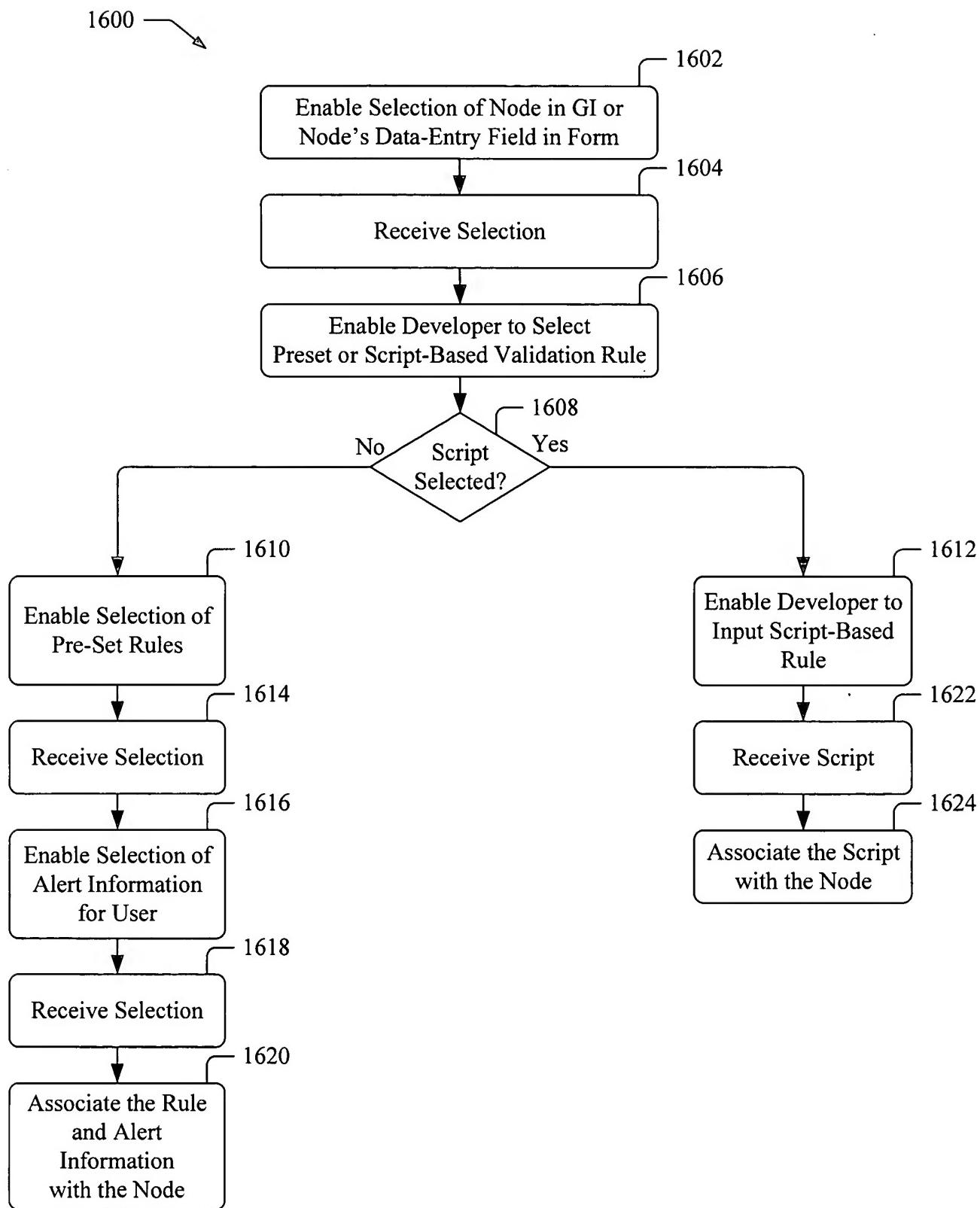


Fig. 15



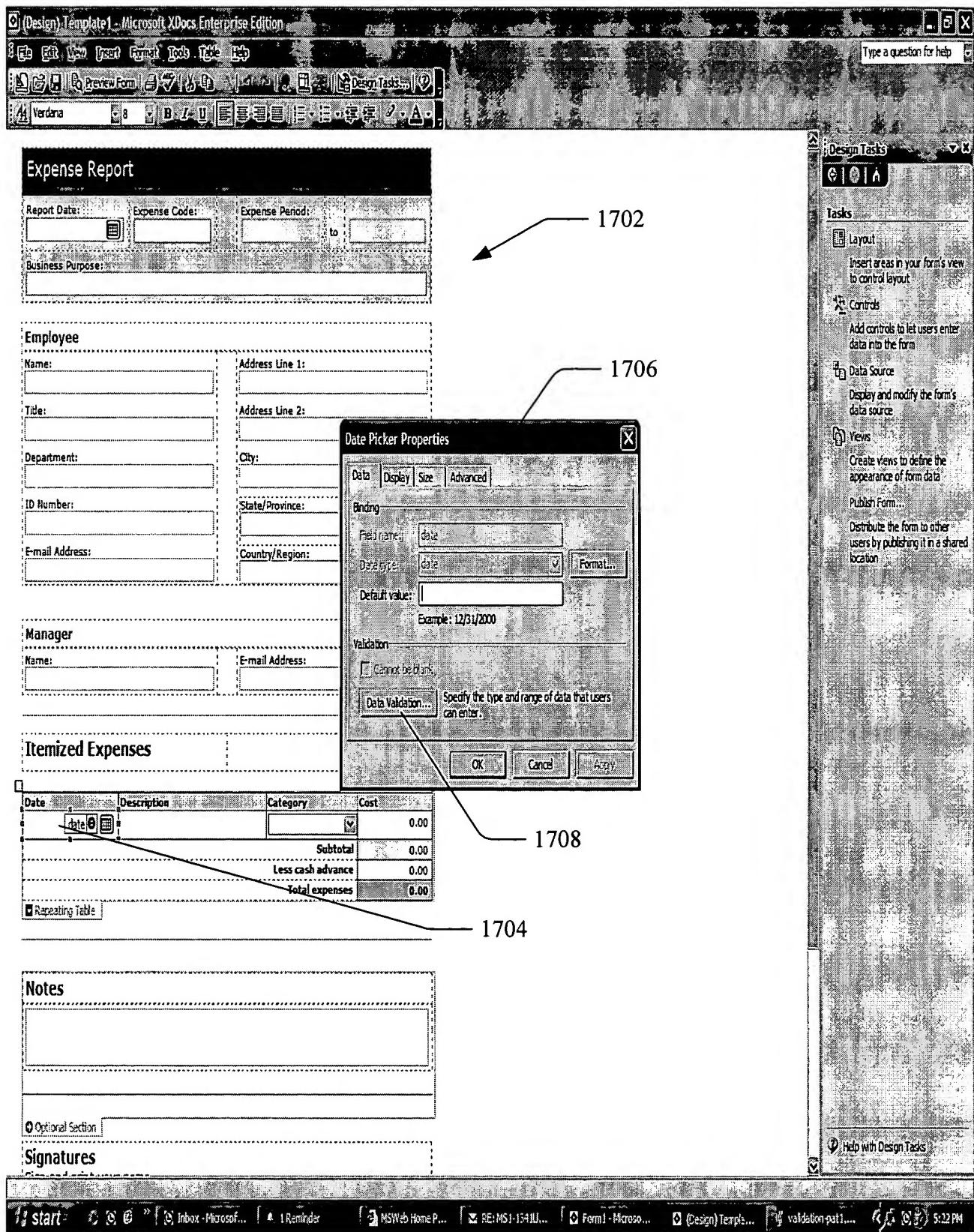
lee&hayes

Fig. 16



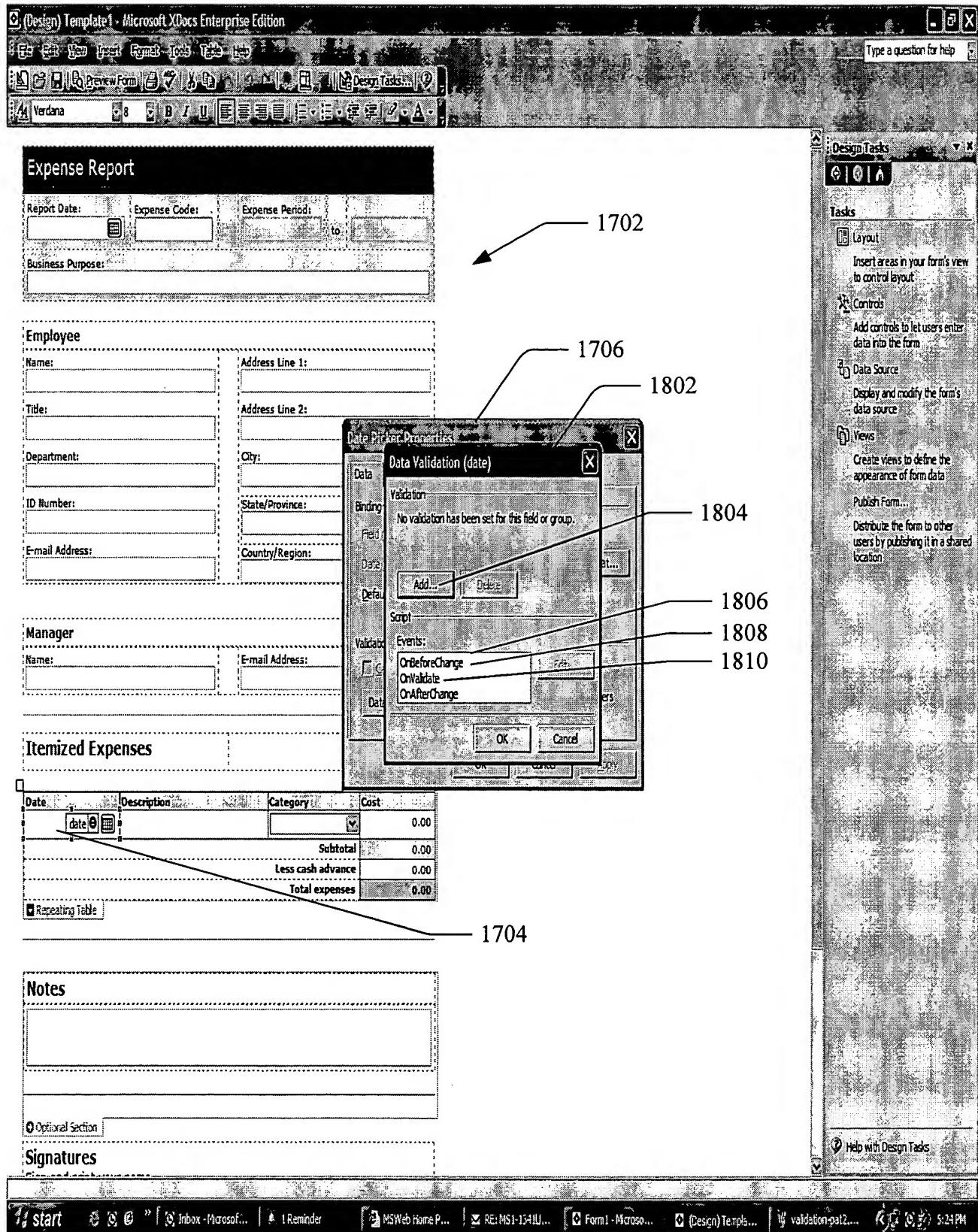
lee&hayes

Fig. 17



1800 →

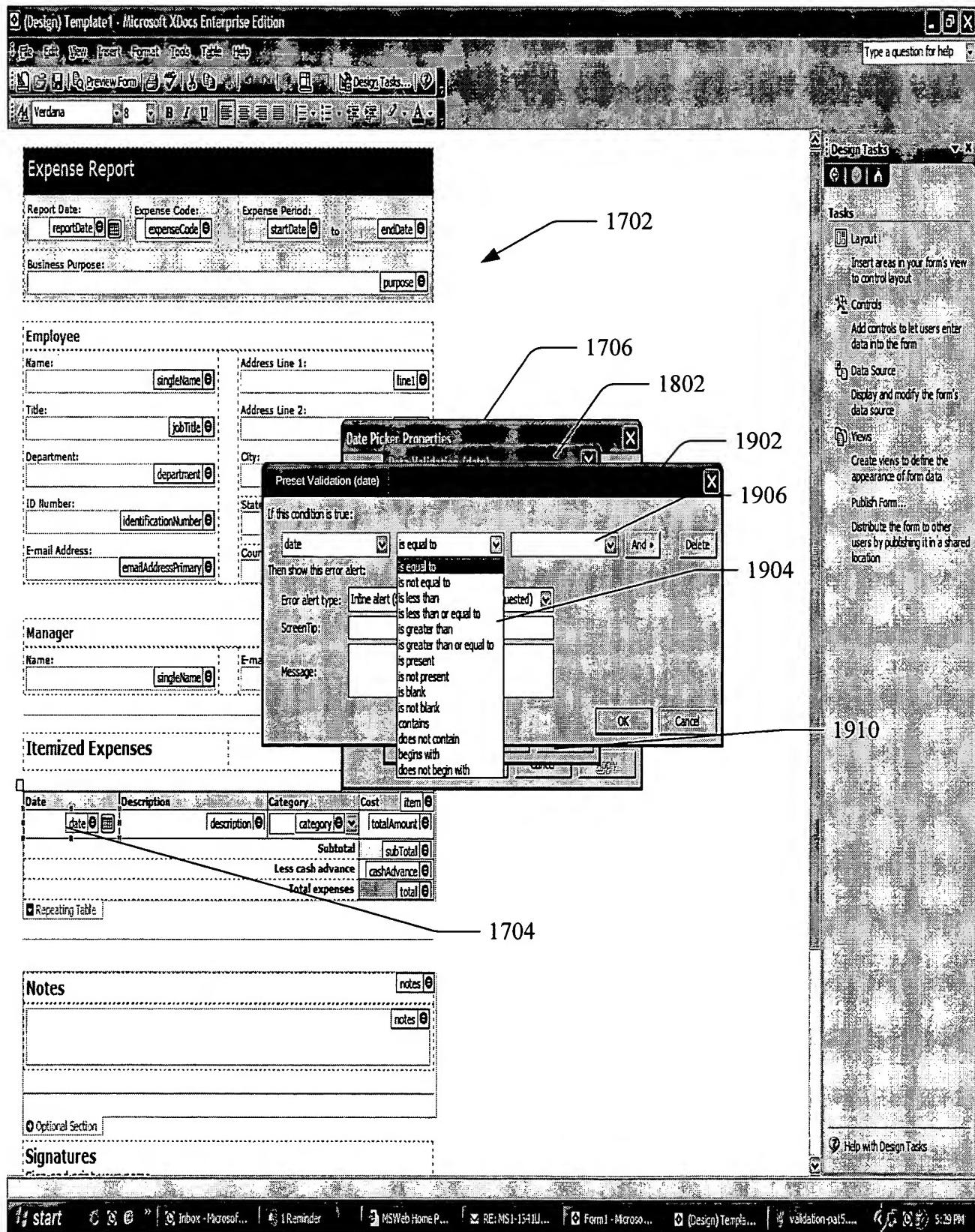
Fig. 18



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1900

Fig. 19



2000 →

Fig. 20

Expense Report

Report Date:	Expense Code:	Expense Period:
reportDate []	expenseCode []	startDate [] to endDate []
Business Purpose:		
purpose []		

Employee

Name:	singleName []
Title:	jobTitle []
Department:	department []
ID Number:	identificationNumber []
Email Address:	emailAddressPrimary []

Manager

Name:	singleName []
E-mail:	[]

Itemized Expenses

Date	Description	Category	Cost	item []
date []	description []	category []	totalAmount []	
			Subtotal	subTotal []
			Less cash advance	cashAdvance []
			Total expenses	total []

Repeating Table

Notes

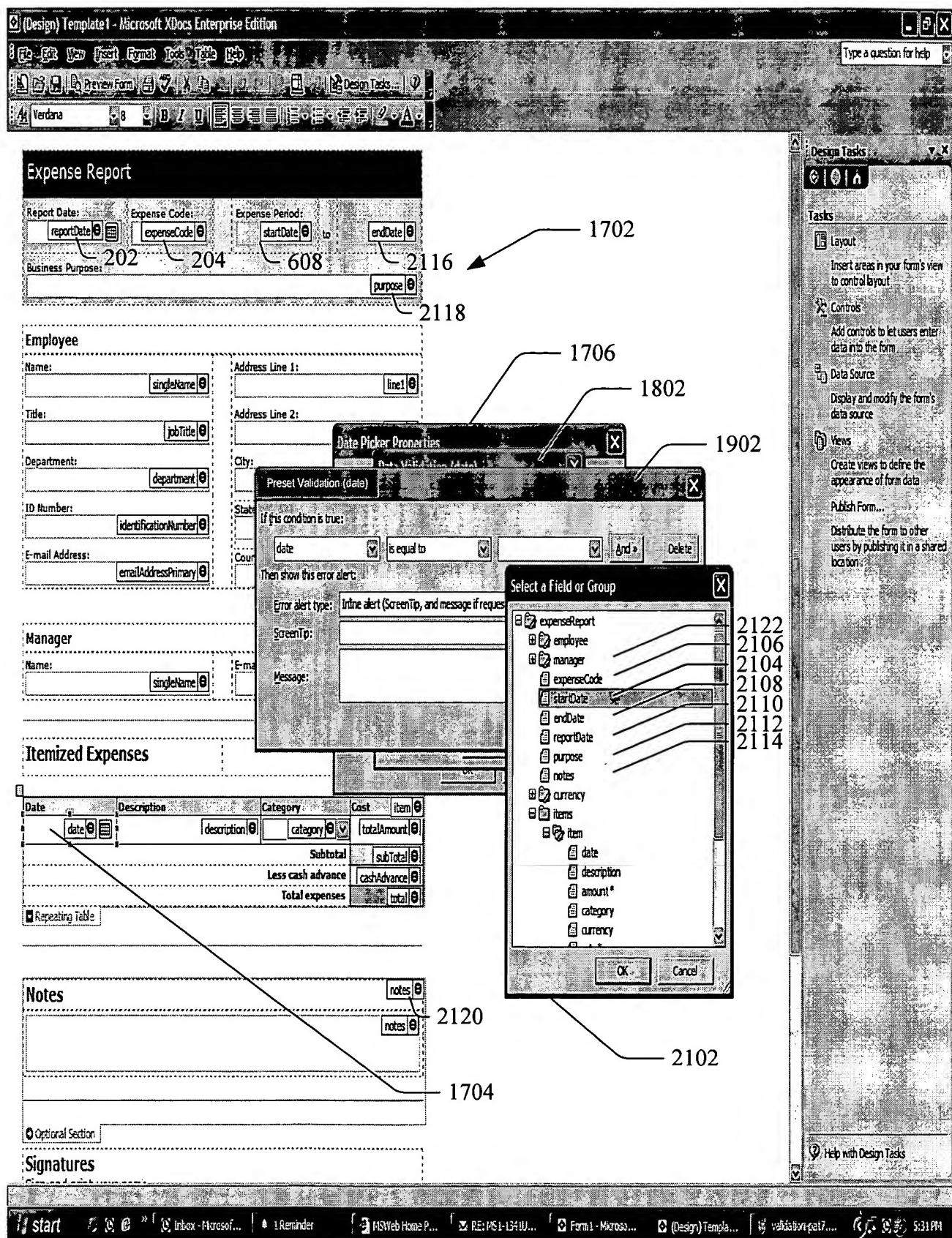
notes []
notes []
notes []

Optional Section

Signatures

2100

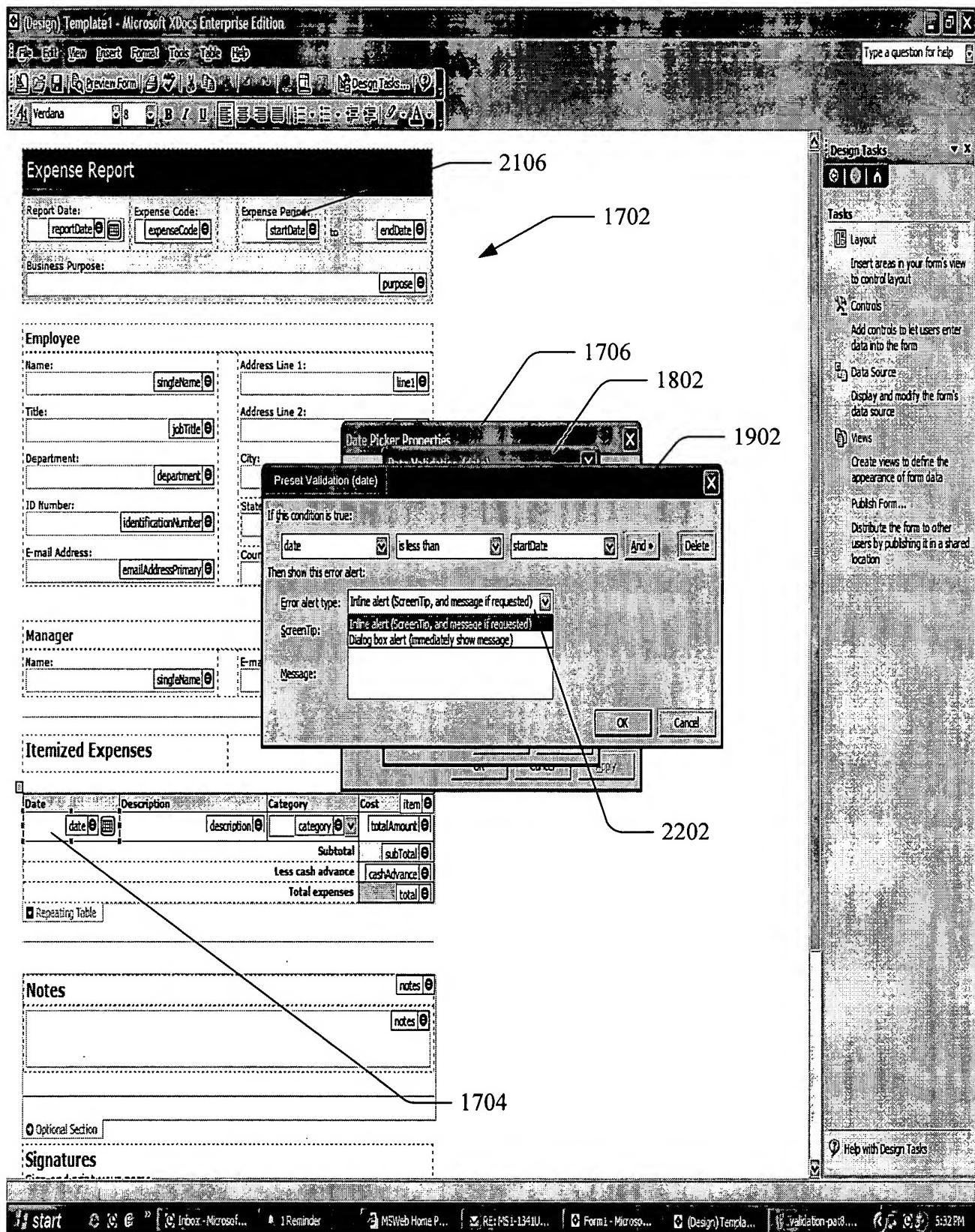
Fig. 21



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2200

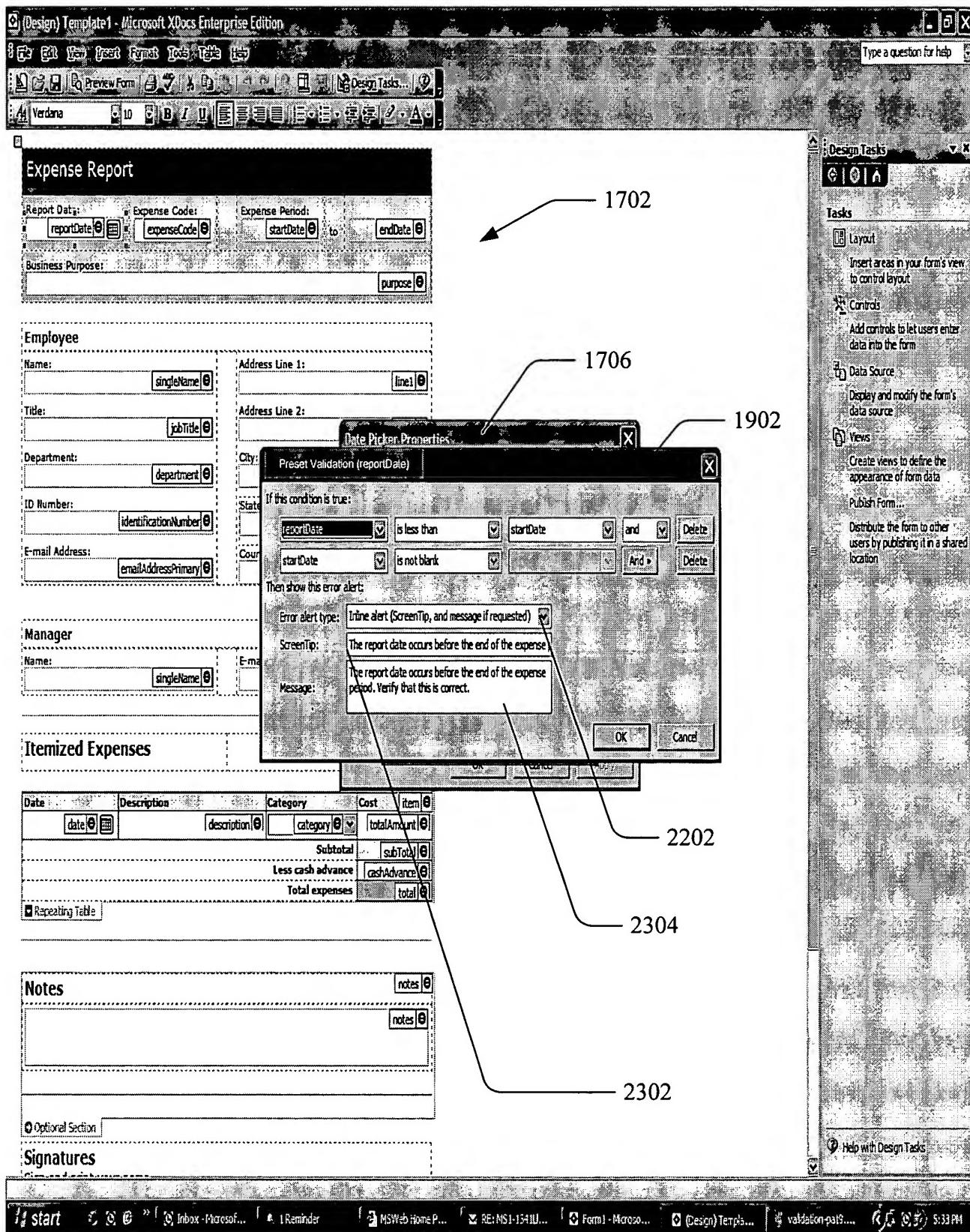
Fig. 22



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2300

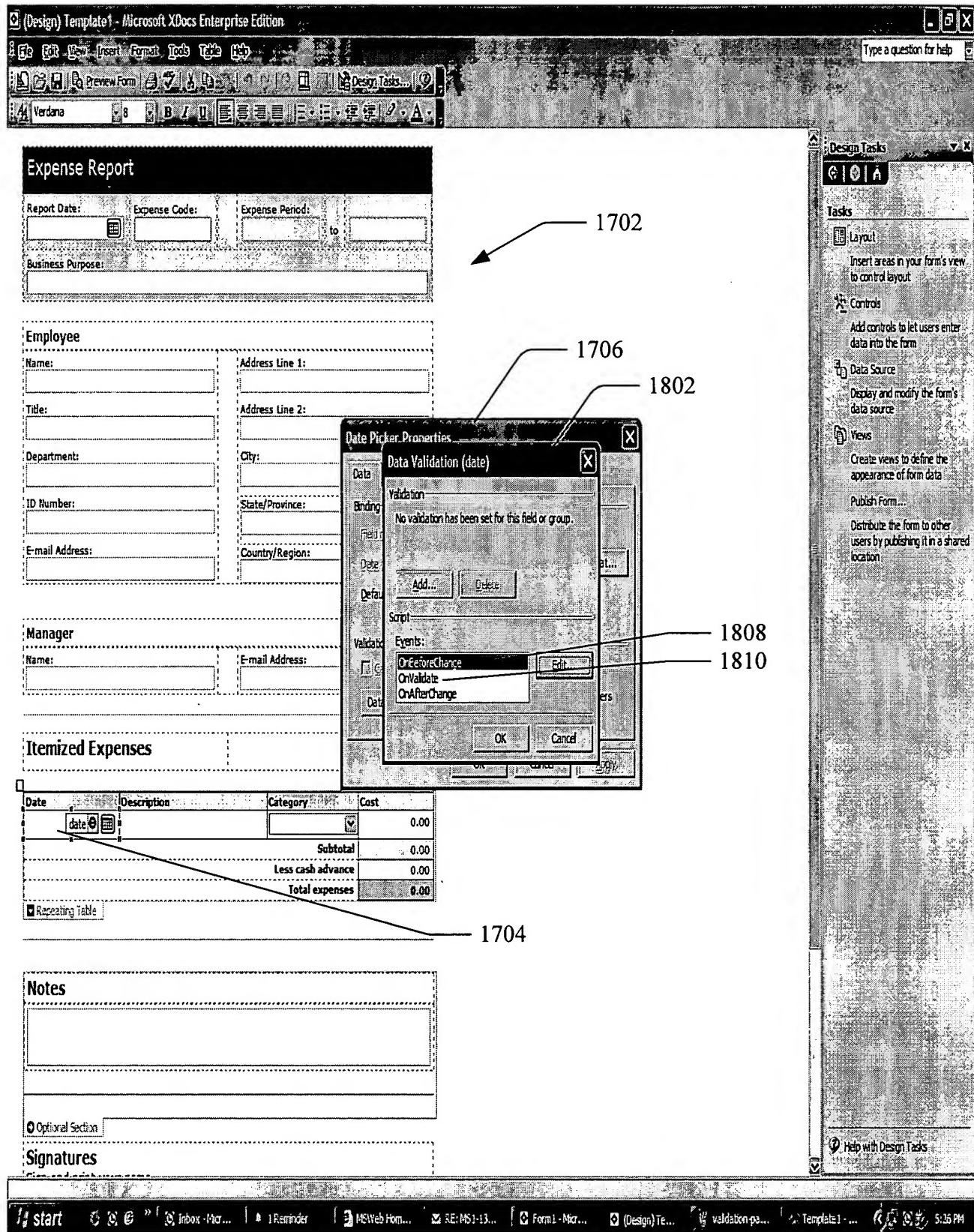
Fig. 23



lee&hayes

2400 →

Fig. 24



2500

Fig. 25

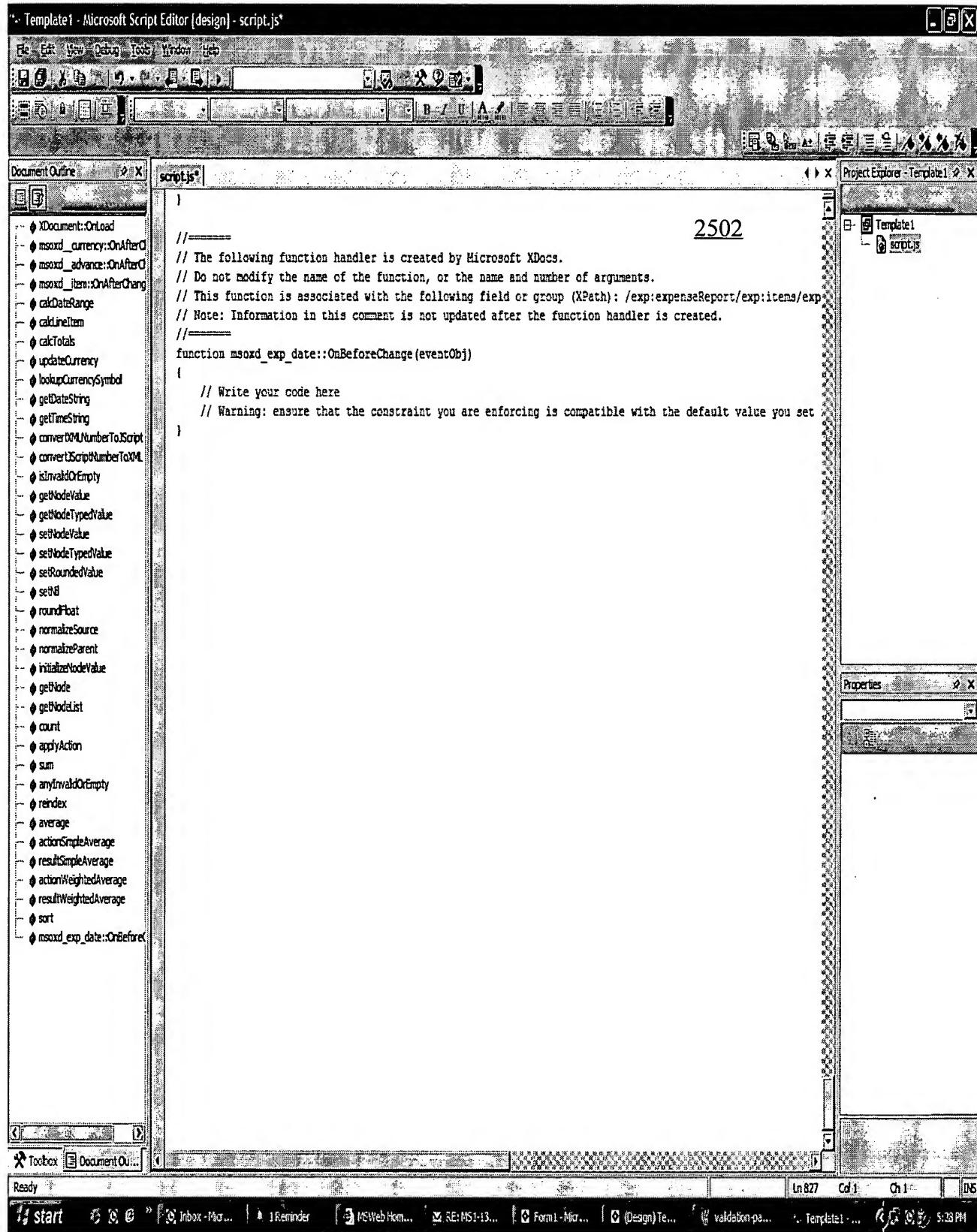


Fig. 26

